



HORWOOD & JAMES LLP

SOLICITORS

Our priority remains the health and safety of our staff, clients and visitors.

Notwithstanding the lifting of remaining COVID-19 restrictions in England we have taken the decision to continue to implement some preventive measures in view of the high number of infections (locally). We rely on all our solicitors and staff to continue to provide a high level of service to our clients and do not want to jeopardize this by high numbers of staff absence.

Our offices are therefore open for pre-booked appointments only. Papers and documents can be dropped to the receptionist who will collect from the front door; ID checks and document signing at the back door.

If you have a pre-booked appointment, please inform reception by intercom and you will be directed to our back door. Clients should access our meeting rooms through the back door where the fee earner they are seeing will meet them.

You will be asked to sanitise your hands as you enter the building. Clients and members of staff are encouraged to wear masks throughout the meeting. We can supply these and antibacterial gel if necessary.

We thank you for your understanding and co-operation.

If you would like to get in touch with us or book an appointment then you can do so by calling 01296 487361.